

***Macarthur Growers Pty. Ltd. was started to assist local farmers and offer an alternative way to sell their products. These rules were set to ensure this view is not lost. Some rules are set out by Camden Council in our D.A and Macarthur Growers has to ensure these rules are met.***

*Revised 28<sup>th</sup> August 2014.*

**1a.Grower:**

To be a grower you must grow your own produce whether it is a crop / dairy/animal/ eggs etc. You must be growing the produce within the Sydney Basin. If you are selling your product as organic you must display the appropriate certification.

We reserve the right to verify all produce/goods sold at this market.

**1b.Selling Products from another grower / producer:**

The majority of produce on your stall must be produced by you; Produce can be obtained from another grower / producer.

You will need to provide a letter of verification of purchase of the goods from the Grower / producer, showing name, address of property where produce is grown and phone number and the grower / producer's willingness to validate his produce. Products must not be purchased from a wholesaler/ manufacturer.

You can only sell other growers produce if there is not a grower (1a) at the market selling the same produce.

If you are selling another growers produce and a grower (1a) who grows the same produce is accepted into the market then you must cease selling the other growers produce.

Where seasonal conditions reduce your product lines, and where there are no other growers temporarily supplying the market with these products, other stallholders are permitted to source the product from other farms to keep a regular supply and variety at the market. There must be prior approval by the board to determine any shortfall and meet the criteria in 1b.

If you are found to be selling produce that is not approved and is sourced from wholesale markets etc. you will be asked to stop selling that product, remove it from your stall and place it out of sight of market consumers.

**1c. Producers: To be a producer you must value add product.**

Ingredients for value added products if not grown by you where possible must be sourced locally within the Sydney Basin (from a grower not a wholesaler / retail) At least 50% should be local produce.

We reserve the right to verify all produce/goods sold at this market.

**Stall Sites:**

Allocation of sites is strictly at Macarthur Growers discretion. You may not change your stall site without approval.

Your stall site may not be permanent; this is at the discretion of the market Coordinator.

Your farm / business name must be prominently displayed on your stall.

You are not to pack up before 12 noon, whether or not all your produce has been sold.

You must have finished packing up and be off the site by 1.00pm.

There are a limited number of sites with onsite parking

**Equipment:**

Stall holder to provide their own equipment ensuring it is safe for themselves / staff and customers, taking care to address the elements ( wind, rain, heat etc.), and any other safety issues that might apply to your stall. Making sure that your equipment including poles and signs do not obstruct pedestrian and traffic flow.

Keep your stall and its surrounding area clean and sanitary.

Keep produce off the ground.

**Garbage:**

Please remove all rubbish from site and take it away with you. The site must be left clean and tidy, failure to do so may result in you being excluded from attending future markets.

**Stall Fees:**

On acceptance as a stallholder you will be require to pay your stall fee in advance.

All stall fees are to be paid on the market day which you attend.

Receipts will be issued on the next market day which you attend.

If you do not attend a market and do not give prior written notice (email) your advance fee will be forfeited.

**Signs:**

All stalls should have a sign which shows business name and phone number and must be displayed in view on your stall.

Produce from another grower on sale should show the name of the grower and location of farm on the price label or sign.

**Market Dates:**

The markets operate on each Saturday of the month; occasionally these are subject to change either from the Board or due to Council. Stallholders 'will be notified of such changes.

If for some reason a stallholder is unable to attend a market they are required to notify the market coordinator in writing (email) no later than the Friday prior to the market.

Failure to do so may incur loss of advance booking fee.

**3. Insurance.**

All stallholders must have current public and product liability insurance.

#### **4. Food Sales.**

All stall holders selling food must comply with food health and safety guidelines check with ANZFA

We can give you directions to remove from sale any goods with packaging / labelling that appears to be deceptive. You must comply with these directions.

We prefer stallholders to use recyclable or reusable packaging and to minimize the use of plastic bags, wrapping or containers.

#### **5. Power.**

There are limited powered sites available; these are available at an additional cost.

#### **6. Access.**

Access on and off the site.

Speed limit 5 km hour

Arrival and set up time is from 6 am.

No vehicle movement on site after 7 am.

No packing up or vehicle movement from 12 noon.

All vehicles to be off site by 1 pm.

#### **7. Parking.**

Please park well away from the main entrance.

Stall holder sites with allocated parking: Parking for your vehicle may be directly behind your allocated site. Your vehicle must not be wider than the width of your stall.

Stall holders sites with no allocated parking: Your vehicle can be parked in the stall holder parking areas provided, see attached map.

Stall holders vehicles are not to park in the parking area provided for customers, vehicles must be removed at the request of the market coordinator.

#### **8. Market Coordinator.**

Any requests or queries on the day of a market will be decided by the market Coordinator for that day and will be adhered to by the stallholder, this decision may not be permanent.

You must behave courteously at all times while at the market. We may give you directions about your behaviour at the market and you must ensure that these directions are obeyed.

#### **9. Dispute Resolution.**

Any disputes are to be put in writing and sent to the secretary for the Board to review. All stallholders and there staff are to behave in an appropriate non abusive manner.

The board reserves the right to refuse entry for non compliance. The board will consider all matters raised and make a decision for the benefit of the shareholders and the market generally. The board decision will be final.

**10. Number of stalls.**

The Board has the authority to limit the number of stalls (Growers 1a.) selling the same or similar products.

**11. Farm / Property inspections.**

Macarthur Growers reserves the right to visit stallholder's properties after giving seven days notice, with the intention to verify the produce being sold at the market complies with the market rules and application form.

**12. Privacy.**

Your privacy is very important to Macarthur Growers Pty Ltd and any information supplied will not be disclosed to any third party persons.

**13. Liability.**

Please be advised that the Market Coordinator, and the Macarthur Growers Pty Ltd. do not accept any form of public liability on your behalf regarding, accident, theft or damage this also includes any consumer or product liability.

**14. General.**

The farmers market is run on the basis of the market rules, which may change at any time in our absolute discretion. The current rules are above and you will be notified of any changes when they occur.

**You will only be allowed access to the market following completion and acceptance by Macarthur Growers of the Produce / Product Disclosure and Stallholder Application Form and by signed agreement to abide by the market rules.**