

CAMDEN FRESH PRODUCE MARKET RULES

Macarthur Growers Pty. Ltd. was started to assist local farmers and offer an alternative way to sell their products. These rules were set to ensure this view is not lost. Some rules are set out by Camden Council in our D.A and Macarthur Growers has to ensure these rules are met.

Revised February 3rd 2024

1a. Grower:

To be a grower you must grow your own produce whether it is a crop / dairy/animal/ eggs etc. You must be growing the produce within the Sydney Basin, (*5 % can be outside the Sydney Basin this is at the discretion of the board*). If you are selling your product as organic you must display the appropriate certification.

We reserve the right to verify all produce/goods sold at this market.

1b. Selling Products from another grower / producer:

You can only sell other growers produce if there is not a grower (1a) at the market selling the same produce.

If you are selling another growers produce and a grower (1a) who grows the same produce is accepted into the market then you must cease selling the other growers produce.

At least 75% of produce on your stall must be produced by you; produce can be obtained from another grower / producer as above.

You will need to provide a letter of verification of purchase of the goods from the Grower / producer, showing name, address of property where produce is grown and phone number and the grower / producer's willingness to validate his produce. Products must not be purchased from a wholesaler/ manufacturer. *The grower must agree to allowing Macarthur Growers to access for farm visits to verify the products.*

Where seasonal conditions reduce your product lines, and where there are no other growers temporarily supplying the market with these products, other stallholders are permitted to source the product from other farms to keep a regular supply and variety at the market. There must be prior approval by the board to determine any shortfall and meet the criteria in 1b.

If you are found to be selling produce that is not approved and is sourced from wholesale markets etc. you will be asked to stop selling that product, remove it from your stall and place it out of sight of market consumers.

1c. Producers: To be a producer you must value add product.

Ingredients for value added products if not grown by you where possible must be sourced locally within the Sydney Basin (from a grower not a wholesale / retail) At least 50% should be local produce if possible

We reserve the right to verify all produce/goods sold at this market.

Stall Sites:

Allocation of sites is strictly at Macarthur Growers discretion. You may not change your stall site without approval.

Your stall site may not be permanent; this is at the discretion of the market Coordinator.

Your farm / business name must be prominently displayed on your stall.

You are not to pack up before 12 noon, whether or not all your produce has been sold.

You must have finished packing up and be off the site by 1.00pm.

All equipment and produce ie Gazebo, tables must not protrude from your stall space they must be wholly within your allocated site space.

There are a limited number of sites with onsite parking vehicles must be behind your stall and not protrude from your allocated site space.

Equipment:

Stall holder to provide their own equipment ensuring it is safe for themselves / staff and customers, taking care to address the elements (wind, rain, heat etc.), and any other safety issues that might apply to your stall, *all gazebos and umbrellas must be secure either pegged or weighted*. Making sure that your equipment including poles and signs do not obstruct pedestrian and traffic flow.

Keep your stall and its surrounding area clean and sanitary.

Keep produce off the ground, a floor covering is required to cover the whole area where you or your staff walk/sit/stand.

All equipment must comply with Australian Standards. All electric cables must be checked regularly and tagged by authorised personnel.

All scales must be certified and checked, calibrated and tagged regularly by suitable authority.

All stallholders with cooking and heating equipment must have a suitable fire extinguisher and fire blanket that is checked regularly by suitable authority.

Garbage:

Please remove all rubbish from site and take it away with you. The site must be left clean and tidy, failure to do so may result in you being excluded from attending future markets.

Stall Fees:

On acceptance as a stallholder you will be required to pay a one off administration fee of \$100.00.

All stall fees are to be paid on the market day which you attend by card payment no cash payments.

Receipts will be issued on the next market day which you attend.

Non attendance or cancellation advice of a booked market (regular market day) should be sent by email to camdenproducemarket@hotmail.com no later than 4pm Wednesday.

If you do not attend a market and do not give prior written notice (email) no later than 4pm on the Wednesday the week you should attend you will have to pay double at the next market.

Signs:

All stalls should have a sign which shows business name and phone number and must be displayed in view on your stall.

Produce from another grower on sale should show the name of the grower and location of farm on the price label or sign.

All products for sale must have clear pricing that can be easily seen by customers.

For large items or groups for example but not limited to: fruit, vegetables, flowers, plants, and breads signs for each product / group should be no smaller than 148mm x 210mm (A5) and font size for price no smaller than 50mm. This can include such as All jams \$0.00 or All biscuits \$0.00 etc. For smaller individual items normal pricing gun labels are accepted. Other information on signs should be easy for customers to read.

Market Dates:

The markets operate on each Saturday of the month; occasionally these are subject to change either from the Board or due to Council. Stallholders will be notified of such changes.

3. Insurance.

All stallholders must have current public and product liability *insurance 20 million minimum to sell from a market stall. Certificate of currency which shows broadform or Australia wide or for sale at market stall*

4. Food Sales.

All stall holders selling food must comply with food health and safety *guidelines as per federal/state/ local government guidelines*

We can give you directions to remove from sale any goods with packaging / labelling that appears to be deceptive. You must comply with these directions.

Organic food, you can only advertise and sell your products as Organic if you are certified organic and you display your registration

All food stalls must have a current Temporary Food Stall certificate(this is anyone selling a food product) must register with Camden Council for a annual temporary food stall It is the stallholder's responsibility to comply with local Council requirements

Only use reusable packaging/bags as per government guidelines

5. Power.

There are limited powered sites available; these are available at an additional cost. All equipment power cords etc must be tagged by a qualified electrician, not placed in public areas or cause a trip hazard as per government guidlines

6. Access.

Access on and off the site.

Speed limit 5 km hour

Arrival and set up time is from 6 am. *am* All stalls must be onsite and ready for sales by 7am when the gates open to customers

No vehicle movement on site after *6.45am*

If you arrive after 6.45am you may be denied vehicle access and have to carry your equipment and goods to your site If you continually arrive after 6.45 am your right to trade at Camden Produce Market may be revoked.

Be courteous to other stallholders, if you do not have onsite parking please unload then park your vehicle then continue to set up

No packing up or vehicle movement before 12 noon.

All vehicles to be off site by 1 pm.

7. Parking.

Please park well away from the main entrance.

Stall holder sites with allocated parking: Parking for your vehicle may be directly behind your allocated site. Your vehicle must not be wider than the width of your stall.

Stall holders sites with no allocated parking: Your vehicle can be parked in the stall holder parking areas provided.

Stall holders vehicles are not to park in the parking area provided for customers, vehicles must be removed at the request of the market coordinator.

8. Market Coordinator.

Any requests or queries on the day of a market will be decided by the market Coordinator for that day and will be adhered to by the stallholder, this decision may not be permanent.. You must behave courteously at all times while at the market. We may give you directions about your behaviour at the market and you must ensure that these directions are obeyed.

9. Dispute Resolution.

Any disputes are to be put in writing and sent to the secretary for the Board to review. All stallholders and their staff are to behave in an appropriate non abusive manner.

The board reserves the right to refuse entry for noncompliance. The board will consider all matters raised and make a decision for the benefit of the shareholders and the market generally. The board decision will be final.

10. Number of stalls.

The Board has the authority to limit the number of stalls (Growers 1a.) selling the same or similar products.

11. Farm / Property inspections.

Macarthur Growers reserves the right to visit stallholder's properties after giving seven days' notice, with the intention to verify the produce being sold at the market complies with the market rules and application form.

12. Privacy.

Your privacy is very important to Macarthur Growers Pty Ltd and any information supplied will not be disclosed to any third party persons.

13. Liability.

Please be advised that the Market Coordinator, and the Macarthur Growers Pty Ltd. do not accept any form of public liability on your behalf regarding, accident, theft or damage this also includes any consumer or product liability.

14. General.

The farmers market is run on the basis of the market rules, which may change at any time in our absolute discretion. The current rules are above and you will be notified of any changes when they occur.

You will only be allowed access to the market following completion and acceptance by Macarthur Growers of the Produce / Product Disclosure and Stallholder Application Form and by signed agreement to abide by the market rules.

Completed application forms can be emailed to camdenproducemarket@hotmail.com